

Arrival and departure from school

Class	Entrance	Time of arrival	Time of departure
Nursery	Car park	9.00	3.30
Reception	Car park	9.00	3.30
Year 1	Car park	8.50	3.20
Year 2	Car park	8.50	3.20
Year 3	Top yard big gate Head teacher's entrance	9.00	3.30
Year 4	Top yard main gate Main entrance	9.00	3.30
Year 5	Top yard big gate Head teacher's entrance	8.50	3.20
Year 6	Top yard big gate Head teacher's entrance	8.50	3.20

- Any siblings may arrive with the earliest sibling time and the same at pick up but please ensure your family group social distances from others in the line
- KS2 arriving at car park with a sibling, walk up the ramp and around school to their entrance
- KS1 arriving at top yard with a sibling, walk down to their entrance – adults will be there to supervise
- Follow the orange lines until handing over to the adult on duty at the sanitising station
- They will have a notebook in which to record any urgent message you may have for your child's teacher

Late arrivals

Please ensure that you are on time but if lateness is unavoidable then follow the instructions below:

- If you are later than your 8.50 slot then you must wait until the 9 o'clock groups have entered and then join the line at the end
- Any late arrivals (after 9.00) must come to the main entrance
- Do not enter the porch
- Ring the doorbell next the hand sanitiser
- Wait for an adult to come to the door to let your child in
- Use this method if you are needing to drop off or collect a child during the school day